



PRACTICAL TIPS

Always:

- Have signage to the site and parking location.
- Have parking available for all associate-volunteers.
- Ensure bathrooms are accessible and stocked.
- Ensure you have adequate tools. Ask a fellow Team Depot Captain to read over your tools list.
- Know where the nearest Home Depot store is in case additional supplies are needed! Send a volunteer instead of going yourself.
- Work with your Store Manager to create a Community Board in your store!
- Have fun! Help your volunteers have fun!

Things to bring/purchase for every project:

- Team Depot t-shirts and banner available via Ariba/eBuy.
- Nametags
- Pens to sign waivers with
- Paper towels
- Bottled water – at least 5 bottles per associate-volunteer, if not provided by nonprofit
- First Aid Kit
- Zipties or duct tape to hang signs
- Gloves (cloth or latex, as needed)
- Sunscreen (as needed)
- Bug Spray (as needed)
- Dust masks (when moving mulch, etc.)

In Case of Emergency:

- Always have the address of and directions to the nearest hospital!
- Have a First Aid Kit at every project
- Assign a safety location (possibly near registration) and someone CPR and First Aid certified as a Safety Captain for the entire time that volunteers are on the project site.

In Case of Inclement Weather:

- Have a plan! Is the project happening rain or shine? Plan accordingly.
- In case of rain, do you move project inside or will you need to switch project tasks? Will additional supplies be needed?
- In case of severe weather or unsafe conditions, have an evacuation plan ready (moving into a nearby building, perhaps).